



Rubrics for Checking Composition
Secondary Stage – All Grades

Grade	Period	Rubrics	Mark	Total Mark
10 & 11	1 st & 3 rd	exposition of ideas, paragraphing and number of sentences	22	30
		Pre-writing techniques (outlining : Introduction , Body, Conclusion)	3	
		Spelling and structure	3	
		Handwriting, spacing and punctuation.	2	
		3 marks to be deducted from the total mark for changing the format.		
11	2 nd & 4 th	exposition of ideas, paragraphing and number of sentences	90	120
		Pre-writing techniques (outlining : Introduction , Body, Conclusion)	12	
		Spelling and structure	10	
		Handwriting, spacing and punctuation.	8	
		12 marks to be deducted from the total mark for changing the format.		
12	1 st & 3 rd	exposition of ideas, paragraphing and number of sentences	22	30
		Pre-writing techniques (outlining : Introduction , Body, Conclusion)	3	
		Spelling and structure	3	
		Handwriting, spacing and punctuation.	2	
		3 marks to be deducted from the total mark for changing the format.		
	2 nd & 4 th	exposition of ideas, paragraphing and number of sentences	60	80
		Pre-writing techniques (outlining : Introduction , Body, Conclusion)	8	
		Spelling and structure	7	
		Handwriting, spacing and punctuation.	5	
		8 marks to be deducted from the total mark for changing the format.		
Jour & Infor. Gr.11 & 12	2 nd & 4 th	exposition of ideas, paragraphing and number of sentences	53	70
		Pre-writing techniques (outlining : Introduction , Body, Conclusion)	7	
		Spelling and structure	6	
		Handwriting, spacing and punctuation.	4	
		7 marks to be deducted from the total mark for changing the format.		

N.B. Off point topics receive zero

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